

## APPLICATION FOR TENANCY

With your application, you are required to provide **100 points** of the following documents. Please make sure you have provided us photocopied documents of what is needed below and not your originals.

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|---|----------------|
| 1. Rental Ledger or rent receipts – showing a history of your rental payments   | 20 points each |
| 2. Photo Identification e.g. drivers licence or passport  | 20 points each |
| 3. Medicare Card, Bank Cards  | 10 points each |
| 4. Account/Invoice with your current address e.g. phone /mobile, electricity, credit card, bank account, rates notice.  | 10 points each |
| 5. Evidence of Income – pay slip or letter from employer. If self-employed, you're last tax return. If unemployed, a letter from Centrelink confirming your payments.                           | 10 points each |
| 6. References – a written rental reference and any other written references.<br>If you have sold your home, please provide a copy of your rates notice or water bill and selling agent details. | 10 points each |

## IMPORTANT NOTICE TO ALL APPLICANTS

***Applications that are incomplete will not be processed.*** Should you have any questions whilst completing the form, please contact our office.

The agent on behalf of the owner reserves the right to deny or accept this application. No further correspondence will be entered into.

The property will remain on the market until an application has been approved and a deposit has been received.

If the application is accepted, one week's rent (deposit) will be requested to be provided as soon as possible by cash or electronic transfer payable to Breakfast Point Realty. A personal cheque will not be accepted.

If the application is not accepted – all documents will be destroyed.

I have read and understood the above information.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_